



# PROFESSIONAL GROWTH PLAN

## Step 2 and 3—Design and Finalize the Professional Growth Plan

During the Pre-Evaluation Conference, the educator/licensed professional shares his/her self-assessment and works collaboratively with his/her supervisor to set goals that serve as a focus of the Professional Growth Plan (PGP). The educator/licensed professional works with his/her supervisor to discuss the focus area(s) of professional learning and the intended impact of the professional learning on his/her goals and student achievement.

Focus Area(s) of the Professional Learning Activities:

- How will these focus area(s) of professional learning promote the attainment of your goals?
  
  
- How can you build the professional learning into the action steps for your goals?
  
  
  
  
  
- How will the professional learning improve student learning?

Indicate the alignment of the focus area(s) of your professional learning:

School/Site Goal(s)	NEPF Goal(s)/ Goal(s)	Career Pathway Goal(s)	School Community Goal(s)	District Goal(s)
------------------------	--------------------------	---------------------------	--------------------------------	------------------

Educator/Licensed Professional Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_

Date: \_\_\_\_\_

*The educator/licensed professional is responsible for maintaining all documentation in alignment with his/her PGP and ensuring that the professional learning activities count toward CUs for column movement. The PGP may be adjusted based on the educator/licensed professional's professional growth.*

**Step 4—Maintain Evidence of the Professional Growth Plan**

During the Mid-Cycle Review, the educator/licensed professional shares progress toward the PGP with his/her supervisor. The *Contact Unit Log* and the *Contact Unit Verification Form(s)* are reviewed as formative documentation of progress toward the PGP. The educator/licensed professional review the impact of the professional learning on instruction, professional practice, and student achievement.

- How has the professional learning impacted the attainment of your goals?
  
  
  
  
  
  
  
  
  
  
  
  
  
  
  
  
  
  
  
  
  
- Describe any other focus area(s) of professional learning that might assist you in reaching your goals.
  
  
  
  
  
  
  
  
  
  
  
  
  
  
  
  
  
  
  
  
  
- How has the professional learning impacted student achievement?

Educator/Licensed Professional Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_

Date: \_\_\_\_\_

*The educator/licensed professional is responsible for maintaining all documentation in alignment with his/her PGP and ensuring that the professional learning activities count toward CUs for column movement. The PGP may be adjusted based on the educator/licensed professional's professional growth.*

