

# CCEA ELECTION PROCESS

2018-19 ACADEMIC YEAR

## 1

### PRE-ELECTION NOMINATIONS & TRAINING

- If you are interested in serving on an SOT, please watch our informational webinar which at [changenv.org](http://changenv.org)
- Between August 27, 2018 and August 31, 2018, education professionals will nominate their colleagues or themselves to consider being elected to serve on a School Organizational Team at: <http://sotelections.com/nominations.php> or [Changenv.org](http://changenv.org)

## 2

### ELECTION PROCEDURES: <http://sotelections.com/ballot>

- Elections will take place on Thursday, September 12, 2018
- Polls will be open for a 12-hour period from 6:00 AM until 6:00 PM and will close at the conclusion of that period
- You will be permitted to cast a ballot during the contract day
- Voting will take place on a secure, dedicated website provided by CCEA
- The ballot will contain a full roster of the education professionals at your school and you will select up-to four (4) choices \* the size of your SOT has been determined by your principal
- After making your selections, you will confirm and cast your ballot by inputting the last four digits of your social security number
- This is a secret ballot – the last four digits of your social security number are used only to verify your eligibility to vote

## 3

### ELECTION RESULTS

- Every Organizational Team will have 2-4 educators. Your Administrator will determine the size of your school's Team and notify CCEA prior to the nomination process
- By law, at least 50% of the education professionals on the Organizational Team must be CCEA members
- If you serve at a school that operates a magnet program alongside their standard curriculum, please see our supplemental document as there are unique conditions to consider during the election process
- If the membership requirement is not initially met, then the education professional(s) with the next highest vote total(s) will be selected
- CCEA will tally the votes and certify the results. An acceptance process will begin whereby those elected will be notified
- If you are elected but do not wish to accept the position, you must notify CCEA as soon as possible so the position may be offered to the education professional with the next highest vote total
- Results will be reported to the school as soon as all positions are accepted



[www.changenv.org](http://www.changenv.org)



[changenv@ccea-nv.org](mailto:changenv@ccea-nv.org)



[@cceanv](https://www.facebook.com/cceanv)



[@cceainfo](https://twitter.com/cceainfo)

# CCEA ELECTION PROCESS SUPPLEMENT FOR SCHOOLS WITH MAGNET PROGRAMS

1

## PRE-ELECTION NOMINATIONS & TRAINING

- If you are interested in serving on an SOT, please watch our informational webinar at [Changenv.org](http://Changenv.org)
- Between August 27, 2018 and August 31, 2018, education professionals will nominate their colleagues or themselves to consider being elected to serve on a School Organizational Team at: <http://sotelections.com/nominations.php>

2

## SPECIAL REGULATORY REQUIREMENTS

- Within CCSD, there are several schools that operate magnet programs alongside their standard curriculum
- In these schools, at least one education professional who works with magnet students must be elected to serve on the School Organizational Team
- The magnet representative need not work exclusively with magnet students

3

## MODIFIED ELECTION PROCEDURES: <http://sotelections.com/ballot>

- Elections will take place on Wednesday, September 12, 2018
- Polls will be open for a 12-hour period from 6:00 AM until 6:00 PM and will close at the conclusion of that period
- You will be permitted to cast your ballot during your contract day
- Voting will take place on a secure, dedicated website provided by CCEA
- Because your school operates a magnet program, you will vote for education professionals using a roster of magnet educators and a full roster of all educators
- You will first vote for one education professional from the magnet roster and then select up-to three (3) choices from the full roster. \*The SOT size is determined by your principal.
- After making your selections, you will confirm and cast your ballot by inputting the last four digits of your social security number
- This is a secret ballot – the last four digits of your social security number are used only to verify your eligibility to vote

4

## ELECTION RESULTS

- Every Organizational Team will have 2-4 education professionals. Your Administrator will determine the size of your school's Team and notify CCEA prior to the nomination process
- By law, at least 50% of the education professionals on the School Organizational Team must be CCEA members
- If the membership requirement is not initially met, then the education professional(s) with the next highest vote total(s) will be selected
- CCEA will tally the votes and certify the results. An acceptance process will begin whereby those elected will be notified
- The modified ballot is designed simply to guarantee that at least one magnet education professional will be elected as required by law
- If you are elected but do not wish to accept the position, you must notify CCEA as soon as possible so the position may be offered to the education professional with the next highest vote total
- Results will be reported to the school as soon as all positions are accepted



[www.changenv.org](http://www.changenv.org)



[changenv@ccea-nv.org](mailto:changenv@ccea-nv.org)



[@cceanv](https://www.facebook.com/cceanv)



[@cceainfo](https://twitter.com/cceainfo)