



# REQUEST FOR COLUMN ADVANCEMENT LICENSED EMPLOYEE

To be considered for column advancement in the 2019-2020 school year, each licensed employee must submit the required documents according to the timelines set below:

**June 1, 2019**                      Deadline to submit this PGS7 form, Request for Column Advancement Licensed Employee, to Human Resources Division via e-mail to: ***salaryadvancement@nv.ccsd.net***

**August 31, 2019**                Deadline to complete all requirements for all hours/coursework being used for the column advancement

**October 1, 2019**                Deadline to submit all PGPs, CU activities, and required documentation within the ELMS. Official university transcripts must be received by the Professional Growth System department via e-transcript from the university at ***pgs@nv.ccsd.net*** or at the following physical address:

**Clark County School District  
Human Resources Division– Attn: PGS Department  
2832 E. Flamingo Road  
Las Vegas, NV 89121**

EMPLOYEE NAME (LAST, FIRST, MIDDLE):		EMPLOYEE ID NUMBER:	LAST FOUR OF SSN:
2016-2017 SCHOOL/WORK LOCATION NAME:	LOCATION NUMBER:	SELF-CONTAINED SPECIAL EDUCATION POSITION: <input type="checkbox"/> YES <input type="checkbox"/> NO	
2017-2018 SCHOOL/WORK LOCATION NAME	LOCATION NUMBER:	SELF-CONTAINED SPECIAL EDUCATION POSITION: <input type="checkbox"/> YES <input type="checkbox"/> NO	
2018-2019 SCHOOL/WORK LOCATION NAME	LOCATION NUMBER:	SELF-CONTAINED SPECIAL EDUCATION POSITION: <input type="checkbox"/> YES <input type="checkbox"/> NO	

**I request a column advancement in the 2019-2020 school year.**

\_\_\_\_\_  
Employee's Signature

\_\_\_\_\_  
Date

**HR USE ONLY:**

DATE OF HIRE/REHIRE:	CURRENT PLACEMENT:	NEW PLACEMENT:	2-YR TRACK/3-YR TRACK:	SCHOOL YEAR:	CONFIRMED BY:	PAY DATE: