

Nadine Jones  
Chief Human Resources Officer  
Clark County School District  
5100 W. Sahara Avenue  
Las Vegas, Nevada 89146

Re: \_\_\_\_\_  
(Document Date and Title)

Dear Ms. Jones:  
I am requesting that the above-referenced document(s) be removed from my personnel files.  
Please notify me within 30 calendar days of the date of this request that the removal has taken place.

Sincerely,

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
CCSD ID#

\_\_\_\_\_  
Email

\_\_\_\_\_  
Date