

# CCEA COMMITTEES

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Participating in committees is a great way to help strengthen the Association. **CCEA Bylaws** establishes 10 Standing Committees and the President, with the approval of the Association Representative Council, appoints them. Each Committee reports their activities monthly to the Association Representative (AR) Council. The following is a list of the Standing Committees and a brief description of their role:

## **Budget Committee**

The Budget Committee is responsible for the oversight of the operating budget of the Association. The Committee meets monthly with the CCEA Treasurer and Director of Finance and Administration. The Treasurer presents the Budget Committee's report to the CCEA Executive Board and to the AR Council at their monthly meetings.

## **Bylaws and Policy Committee**

The Bylaws Committee is responsible for recommending revisions of the CCEA Bylaws for adoption by the AR Council.

The charge of this committee will be to use information presented to the committee through Executive Board and AR members, to determine if the bylaws are addressing the needs of CCEA's membership. If they are not, develop language and recommendations for changes. The Bylaws committee should work in tandem with the Policy committee and ensure alignment of both, to our Mission and Vision.

The Policy Committee is responsible for proposing new policies and updating current policies of the Association and presenting them to the AR Council and Executive Board for action.

The charge of this committee will be to use information presented to the committee through Executive Board and ARC, to determine if the policies are addressing the needs of CCEA's membership. If they are not, develop language and recommendations for changes. Work in tandem with the Bylaws Committee and ensure alignment with CCEA Mission and Vision.

## **Elections Committee**

The Elections Committee is responsible for conducting all elections and ratification of the Collective Bargaining Agreement. The Committee proposes the Standard Elections Procedures for adoption by the AR Council.

## **Government Relations Committee**

The Government Relations Committee is responsible for increasing member awareness of the potential CCEA has to impact the political arena.

Work with the CCEA AR Council, Executive Board, and staff to meet the Mission and Vision of the organization. Work with leaders of all parties to engage on issues that cross party lines.

## **Member Engagement Committee**

No description created.

### **Member Rights Committee**

The Member Rights Committee is responsible for determining the grievances that will go to arbitration.

### **Negotiations Committee**

The Negotiations Committee is responsible for bargaining the contract with the school district. The Committee seeks member input to set its priorities.

### **Scholarship Committee**

The Scholarship Committee is responsible for determining the recipients of the CCEA Scholarships. The Committee proposes scholarship criteria for adoption by the AR Council.

### **Special Education Committee**

The Special Education Committee is responsible for addressing the issues, needs, and concerns of the membership working under the Student Support Services Division through research, training, and communication of information.

The President appoints CCEA members to serve on the following committees/boards:

- A. Budget Committee
- B. Bylaws & Policy Committee
- C. Elections Committee
- D. Member Rights Committee
- E. Negotiations Committee
- F. Special Education Committee
- G. Government Relations Committee
- H. Education Policy and Research Committee
- I. Member Engagement Committee

### Other Committees

Scholarship Committee Voluntary funded by CCEA Members and Donors  
President/Vice President oversees the committee

CCEA/CCSD Sick Leave Pool Committee  
Managed by Governance Executive Asst.  
Chair – President and/or Vice President  
CCSD Payroll  
CCSD EMR  
THT Nurse  
3 CCEA Members  
See attached language