Process Timeline

October 31st

Complete Annual PGP

Accrue 225 CU's

Title I Tier I & Tier II: 2 Years

Non-Title and Title I, Tier III: 3 Years

Contact Units Never expire.

Enter CU's into ELMS

June 1st

Submit Request for Column Advancement. *Hard deadline.*

August 31st

Complete all coursework and CU accrual. *Hard deadline.*

October 1st

Submit all CU documentation. *No exceptions.*

Congratulations!! You have successfully moved across columns on the Professional Salary Table (PST).

You can start the PGP process again to get another column advancement.