

Cedric Cole  
Interim Chief Human Resource Officer  
Clark County School District  
5100 W. Sahara Avenue  
Las Vegas, Nevada 89146

Re: \_\_\_\_\_

\_\_\_\_\_  
Title **and** Date of Document(s)

Dear Dr. Cole:

I am requesting that the above-referenced document(s) be removed from my personnel files. Please notify me within 30 calendar days of the date of this request that the removal has taken place.

Sincerely,

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

XXX-XX-\_\_\_\_\_  
Last 4 of Social Security Number

\_\_\_\_\_  
Email

\_\_\_\_\_  
Date